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**To:** Frank Stephan, Brian Johnson (brian.djohnson@loewshotels.com), DarcyDerler-Judd, Mark Stephenson, Esq. Alyssa Van Breene, Michael Gargano, CORY PALKA, Matthew Severson, Lorin Lappin, Joseph D'Amore, EvanKaizer, Galo Medina, Chad Lewis, Mark Echeverria, Leron(Leron@hollywoodchamber.net) Gubler, David Green, Mark Echeverria (mark@mardencompany.com), John Tronson, Leslie Blumberg, Tony Zimbardi  
**CC:** Joseph Mariani, Kerry Morrison  
**Subject:** RE: Maintenance Contract Review - ACTION REQUESTED  
**Date:** 01-Jul-2016 16:03  
**Attachments:** TEXT.htm [Save] [Open]  
headers.822 [Save] [Open]  
Agreement - HPOA Draft (June 17 2016).my.docx [Save] [Open]  
Mime.822 (excluded from export)  
**Creation Date:** 01-Jul-2016 16:00  
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Hi Matthew,

I've noted comments on the attached document. Perhaps we should include an Exhibit F with a summary of the deliverables with the dates that each is due. Please call me if you need any clarification.

Happy 4th!

Monica

**From:** Matthew Severson [mailto:Matthew@hollywoodbid.org]  
**Sent:** Thursday, June 30, 2016 11:03 AM  
**To:** Lorin Lappin <Lorin@hollywoodbid.org>; Alyssa Van Breene, Esq. <alyssa@vterzianlaw.com>; Brian Johnson (brian.djohnson@loewshotels.com) <brian.djohnson@loewshotels.com>; Chad Lewis <clewis@klein-financial.com>; Cory Palka (25060@lapd.lacity.org) <25060@lapd.lacity.org>; Darcy Derler-Judd <djudd@robprop.com>; David Green <dgreen@nederlander.com>; Evan Kaizer <ejkaizer@sieroty.com>; Frank Stephan <fsteph@clarettwest.com>; Galo Medina <galo@cfsinvestors.com>; Gubler, Leron (Leron@hollywoodchamber.net) <Leron@hollywoodchamber.net>; John Tronson <john.tronson@avisonyoung.com>; Joseph D'Amore <jdamore@hollywoodcr.com>; Leslie Blumberg <lb@leslieblumberg.com>; Mark Echeverria <mecheverria@mussoandfrank.com>; Mark Echeverria (mark@mardencompany.com) <mark@mardencompany.com>; Mark Stephenson <mstephenson@hollywoodumc.org>; Michael Gargano <mgargano@argentventures.com>; Monica Yamada <MYamada@cimgroup.com>; Tony Zimbardi <tzimbardi@amda.edu>  
**Cc:** Kerry Morrison <Kerry@hollywoodbid.org>; Joseph Mariani <joe@hollywoodbid.org>  
**Subject:** Maintenance Contract Review - ACTION REQUESTED

HPOA Board of Directors,

Based on the feedback and direction we received from the board at our last executive meeting, we're moving forward with drafting a contract with our potential new maintenance vendor Streetplus. Attached you will find the draft with redline edits incorporated by staff, as well as notes to be addressed by our legal counsel Jeff Briggs and Streetplus representative Steve Hillard. Jeff is currently in the process of reviewing and commenting on the proposed changes.

Joe and Kerry have been in direct communication with our current vendor, CleanStreet, and they are aware of the intent to terminate their agreement.

In light of these developments, there will be two important action items on the agenda for the next board meeting: one will be to authorize the issuance of a 30-day notice to terminate the existing agreement, and the second will be to enter into an agreement with the new vendor. This action plan was the topic of discussion at the Joint Streetscape Committee meeting yesterday morning.

We're working under a tight timeline to firm up the contract before presenting the final version at our next board meeting. To that end, we wanted all board members to have an opportunity to review the draft in preparation for the meeting and provide comments by COB on Tuesday, July 5th. This will give us time to confirm that Streetplus agrees to the changes and to receive sign-off from legal counsel. Please feel free to send all comments directly to me via email and I will incorporate any changes.

Also, do not hesitate to contact me with any questions.

Thank you,

MATTHEW SEVERSON  
Operations Coordinator

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